

SCHOOL BUSINESS ADMINISTRATOR, POST-MASTER'S ENDORSEMENT PROGRAM

The School Business Administrator is the chief financial officer and an integral part of a school district's leadership team. The School Business Administrator typically has responsibilities for functions such as budget planning and administration, payroll; grants management; site planning; transportation; technology and information processing; and contract negotiations and administration. The Georgian Court post-master's program prepares individuals with graduate degrees in education, administration, accounting or business as school business administrators. The curricular focus is on developing the knowledge, skills and dispositions needed as a financial administrator in an inclusive school district. The program is aligned with the New Jersey Professional Standards for Educational Leaders. Prior knowledge of business, accounting and/or spreadsheet applications is helpful. Program completers qualify for a Certificate of Eligibility for New Jersey administrative certification as a School Business Administrator.

Requirements

Code	Title	Credits
School Business Administrator, Post-Master's Endorsement Program		
AC602	Management Acct & Budgetary Control	3.0
EC611	Managerial Economics	3.0
EDC5101	School Law	3.0
EDC6101	Organizational Leader Theo in Incl Sch	3.0
EDC6102	Organizational Leader Prac in Incl Sch	3.0
EDC6104	Financial Management	3.0
Total Credits		18.0