

# ADMISSION OF TRANSFER STUDENTS

Students are welcome to transfer from both two-year and four-year institutions accredited by one of the accreditors previously designated as "regional" accreditors (e.g., Middle States Commission on Higher Education). Candidates for admission from two-year colleges are evaluated using the same criteria used for applicants from four-year institutions. All students must have a cumulative grade point average of 2.0 on a 4.0 scale from their former college(s).

To be considered a transfer student, one must have accumulated 24 or more transferable credits after high school completion and before matriculating to GCU. A student who has not accumulated 24 transferable credits after completing high school and before matriculating to GCU will be considered a first-year student and must follow the requirements outlined in the Admissions Procedures for First-Year Students.

**To receive a Georgian Court degree, a student is expected to complete a minimum of 30 credit hours at Georgian Court and General Education and major requirements and earn a minimum of 120 credits. At least half of the credits required for the major, minor, certificate, or certification program must be earned at Georgian Court. A student may transfer a maximum of 90 credits of which no more than 75 may transfer from two-year institutions and no more than 48 credits may count as general electives based on the student's major at the time of enrollment. Credits are accepted from institutions accredited by one of the accreditors previously designated as "regional" accreditors (e.g., Middle States Commission on Higher Education). Credits from other institutions will be considered for acceptance on a case-by-case basis. Credits accepted in transfer become part of the student's permanent record. As such, they cannot be replaced by new transfer courses.**

The Transfer of Credit policy in the Academic Policies and Procedures section of the catalog governs courses accepted in transfer. Equivalencies for courses taken at a New Jersey community college are listed at <http://www.njtransfer.org>. Refer to Table II-C for General Education courses accepted in transfer. In accordance with N.J. Revised Statute 18A:62-46.1, students who transfer credit from a New Jersey community college but have not earned an associate degree may earn an associate degree from their former community college after enrolling at Georgian Court through a process known as reverse transfer (see the Reverse Transfer section (<http://catalog.georgian.edu/undergraduate/academic-policies-procedures/transfer-credit-credit-prior-learning-articulation/>) of the Academic Policies and Procedures part of the catalog, under the Transfer of Credit section).

For transfer students who, prior to enrolling at Georgian Court, earn an associate degree from a New Jersey community college with a cumulative G.P.A. of at least 2.0, Georgian Court's **Block Transfer Policy** applies:

1. Transcripts are evaluated such that the community college general education program credits will be transferred in full to satisfy a minimum of 33 (A.A.), 30 (A.S), 20 (other associate degree) credits of the GCU General Education Requirements.
2. Only courses in which a grade of C or higher has been achieved are eligible for transfer.
3. Courses transferred as part of the community college's general education program that have GCU General Education equivalents will

be transferred as those equivalent courses. Other general education courses required by the community college will be transferred as General Education electives.

4. Fulfilling the GCU Writing Requirement: Block transfer students who have GCU transfer credit for the equivalent of EN111 Academic Writing and Research I and a second qualifying college composition course above the EN111 Academic Writing and Research I level at the time they enter GCU will fulfill the GCU Writing Requirement.

**NOTE: The block transfer policy will not apply, even if a student is issued a preliminary progress chart reflecting block transfer, unless a student's official transcript showing an earned associate degree is received no later than within the first six weeks of the first fall or spring semester of enrollment as a GCU student.**

**The following policies apply to all transfer students, including those for whom the block transfer policy applies:**

1. Only courses in which a grade of C or higher has been achieved are eligible for transfer.
2. Common Intellectual Experience Courses: All GCU students must either transfer in or take courses in the following four categories:
  - a. Religious Studies
  - b. Women's and Gender Studies
  - c. Ethics
  - d. Capstone (GEN400 WI:Visioning a Future)
3. All GCU students must earn a minimum of 42 credits in General Education and complete the experiential learning requirements. Students who have not earned a total of 42 credits in the general education area after completing the four common intellectual experience courses listed above must earn the remaining General Education credits by choosing courses that satisfy General Education categories for which the students did not transfer equivalent courses.
4. General Education courses required for the major program cannot be waived.
5. GCU accepts a total of 30 credits from all testing sources combined. To receive credit, students must earn a minimum of a C or its equivalent. Please read the full Credit by Testing policy in the Academic Policies and Procedures section of the catalog. Refer to Table II-D for CLEP exams accepted in transfer, and Table II-E for DSST (formerly DANTES) exams accepted in transfer.
6. Students who transfer in 75 or more credits with a second qualifying college composition course above the EN111 Academic Writing and Research I level at the time they enter GCU will fulfill the GCU Writing Requirement. Students who transfer in 75 or more credits without a second qualifying college composition course above the EN111 Academic Writing and Research I level at the time they enter GCU must fulfill the Writing Intensive component of the GCU Writing Requirement or may petition by submitting a portfolio of their writing to the director of the writing program to determine whether or not the Writing Intensive component has been fulfilled.

## Admission Procedures for Transfer Students

1. Transfer applications should be sent to the Office of Admissions. Students are encouraged to apply by August 1 for the fall semester and January 1 for the spring semester.
2. Official transcripts from all previously attended colleges must be submitted to the Office of Admissions. Students who would have completed fewer than 24 college-level credits prior to matriculating

into Georgian Court University must follow the requirements outlined in the Admissions Procedures for First-Year Students. Students with military experience and training should have an official copy of their Joint Services (military) transcript, showing ACE credit recommendations, sent to GCU. Students currently enrolled in courses elsewhere must have a transcript forwarded to the Office of the Registrar at the end of the semester to complete the transfer of credits and to register for the following semester.

3. The grades for all college-level credits from ALL institutions previously attended are included in the Admission Cumulative Grade Point Average (CGPA). Only developmental/skills courses (i.e., courses that are lower than the 100 level or do not count toward the student's degree requirements) are excluded from the Admission CGPA. The Admission CGPA is used to determine acceptance to Georgian Court, and, in some instances, to certain degree programs. A minimum CGPA of 2.0 is required for acceptance to Georgian Court. Specific CGPA requirements can be found in the academic department section of this catalog. The student's new CGPA will be based upon all credits attempted at Georgian Court University.
4. All admitted students receive a Preliminary Progress Chart prepared by the Office of the Registrar. This chart assists students and academic advisors with course selection. Transferable courses will be designated on the Progress Chart by the letter "T" and the grade earned. The Office of the Registrar reserves the right to make corrections/adjustments to the Progress Chart.
5. Only courses in which a grade of C or higher have been achieved may be accepted in transfer. These courses will be counted as credit toward the Georgian Court program but will not be included in the Georgian Court cumulative grade point average.
6. A student who receives an offer of admission must acknowledge acceptance by sending a \$250 nonrefundable deposit. The deposit priority deadline is May 1 for the fall semester and January 1 for the spring semester. Residence facilities are available for full-

time matriculating students. Payment of the deposit will begin the enrollment procedures.

7. Upon receipt of the registration instructional materials, students must make an appointment to meet with their academic advisor(s) or attend an admissions registration event before they can register online.

## Student Immunization & Document Requirements

All students are required to complete a Student Health Form and provide documentation of immunizations before attending class and/or moving into residence halls. Click here to complete your health forms via the student health portal (<https://georgian.studenthealthportal.com/>).

Failure to comply will result in a hold on your account and inability to register for future classes.

### Georgian Court University Requires the Following:

- Measles/Mumps/Rubella (MMR): Two doses: First dose given after 1968 and on or after 12 months of age; second dose separated at least by 28 days from the first dose or laboratory report indicating positive immunity.
- Hepatitis B: (Full-Time Undergraduate and Graduate Students Taking 9 or More Credits): Three doses of vaccine (two doses of adult vaccine in adolescents 11 to 15 years of age)/or laboratory report indicating positive immunity.
- Meningococcal tetravalent (must include Groups A, C, Y, & W-135): Requirement for all first-time students under the age of 19 (Commuters and Residents) and Resident Students over the age of 19. Meningococcal Meningitis vaccine given on or after 16th birthday. Booster dose required if given prior to 16th birthday.
- Verification of negative Tuberculosis (Mantoux) test or Quantiferon Gold-TB test is required of all resident and international students within 6 months of admission.

## Table II-C: Georgian Court University Table of Courses Accepted in Transfer for Incoming Transfer Students

This table applies to transfer students entering GCU **without** a New Jersey community college associate degree.

Students who have earned a New Jersey community college associate degree should refer to information regarding “block transfer” in the Admission of Transfer Student section of the catalog or on the Admissions/Transfer Students web page at <http://www.georgian.edu/admissions/transfer/>.

**This table cannot be used by current GCU students to determine equivalencies for courses not yet taken.** Once enrolled at GCU, courses taken off campus must be directly equivalent to courses appearing on the General Education web page at <http://www.georgian.edu/academics/general-education/> and in the GCU undergraduate catalog. Please refer to <http://www.njtransfer.org> for course equivalencies.

General Education Requirements	Transfer Equivalencies <sup>1</sup>
Academic Writing (3 credits) and 4 writing intensive courses	3-credit non-remedial broad-based English composition course that <ul style="list-style-type: none"> <li>• (Primary) Focuses on academic writing and research</li> <li>• Assigns multiple writing tasks of progressive length and complexity totaling at least 18 to 20 pages</li> <li>• Requires revision of each graded writing assignment</li> <li>• Includes instruction in basic information literacy</li> </ul>
Ethics (3 credits)	Please see separate Writing Requirement catalog section for details on the Writing Requirement and writing intensive courses 3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Includes foundational or Philosophical or Christian Theological Ethics or a course that addresses the basic human question “How should I/we live?”</li> </ul>
History (3 credits)	3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Is a 100-level, introductory or broad-based survey course in U.S. or world history</li> <li>• Incorporates primary documents</li> </ul>
Literature (3 credits)	3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Is an introduction<sup>1</sup> to or survey<sup>1</sup> of literature open to students who meet pre- or corequisites</li> <li>• Must be taken with EN111 or equivalent as a pre- or corequisite</li> <li>• Includes literary texts that differ in form and style, as well as reflect diverse human experiences and perspectives. Course may also include other kinds of texts and materials that help to inform the analysis and interpretation of literature</li> </ul>
Natural Science (4 credits)	4-credit laboratory course that <ul style="list-style-type: none"> <li>• (Primary) Is broad based and is an introductory<sup>1</sup> course in the field for science majors or a survey course for non-science majors</li> <li>• (Primary) Is in the natural sciences (including but not limited to astronomy, biology, geology, chemistry, earth science, environmental science, integrated science, marine science, oceanography, and physics)</li> <li>• (Primary) Includes at least a two-hour lab in addition to the regular lecture section</li> <li>• Does not have a science course as a prerequisite, other than for a second semester sequence. Math prerequisites are allowable.</li> </ul>

- Includes the study/use of the scientific method and include discussion of critical thinking (which may include discussion of logical fallacies, development of science and technology in history, and philosophy of science)

Philosophy (3 credits)	3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Is broad based<sup>1</sup>, surveying philosophy in either its historical or traditional divisions</li> <li>• (Primary) Introduces students to the problems, methods and questions of the philosophical traditions</li> <li>• Requires reading and analysis of primary philosophical texts</li> </ul>
Quantitative Analysis (3–4 credits)	3- to 4-credit course that <ul style="list-style-type: none"> <li>• (Primary) Is a non-remedial broad-based mathematics, computer science and/or statistics course, that may be an introductory<sup>1</sup> course in the mathematical fields for science/math majors, or a survey<sup>1</sup> course for non-science/math majors</li> <li>• (Primary) Provides students with skills in mathematics, computer science, statistics, or formal logic that are needed to deal with quantitative information (Computer literacy courses will not fulfill requirement.)</li> <li>• Includes analyzing, interpreting and representing problem situations using numeric, graphic, algebraic, geometric, or computer-based models.</li> </ul>
Religious Studies (3 credits)	3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Is an introductory<sup>1</sup> course in religious studies that covers significant aspects of the Christian tradition</li> </ul>
Shaping Lives (3 credits)	3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Provides an introduction<sup>1</sup> to the field of women's studies</li> <li>• (Primary) Examines gender and its effects in social, political, personal, and religious life</li> <li>• Utilizes feminist pedagogy</li> </ul>
Social Sciences: 2 courses (6 credits) in different fields	3-credit courses that <ul style="list-style-type: none"> <li>• (Primary) Provide a broad introduction to a social science field</li> <li>• Demonstrate how social scientists gather and analyze data, whether qualitative or quantitative, to answer questions or make arguments</li> </ul>
Modern Language; Culture; Global Studies (3 credits)	3-credit course that <ul style="list-style-type: none"> <li>• (Primary) Is a 100- to 200-level non-English world language course that is taught primarily in the target language</li> <li>• Must include study of the target language's culture</li> </ul>
Visual and Performing Arts (3 credits)	3-credit course that <b>(Primary) Is a history of or survey of an art form or art forms or*</b> <ul style="list-style-type: none"> <li>• (Primary) Is an introductory level course in artistic performance/production</li> </ul>
Experiential Learning <sup>2</sup>	Equivalencies will be determined on an individual basis
GEN101 First-Year Seminar (2 credits)	No equivalency, required for all first time in college students

GEN199 Cornerstone Course (3 credits)

No equivalency, required for all transfers except those to whom the block transfer policy applies or those who enroll at GCU with 45 credits completed

GEN400 Capstone Course (3 credits)

No equivalency, required for all transfers

The "primary" designation in the table indicates the essential criteria that will be used by the Office of the Registrar to determine whether or not a transfer course can be used to fulfill a particular General Education category.

- <sup>1</sup> "Broad-based", "introductory" or "survey" course means a course that is general in nature, covering many topics, offering an overview of a broadly based field with more breadth than depth.
- <sup>2</sup> Experiential Learning: Two experiences must be successfully completed: 1) GEN400 WI: Visioning a Future, which includes a service learning project; and 2) a service learning project completed in a course other than GEN101 Pathway to the Bridge or GEN400 WI: Visioning a Future, an internship/practicum/field placement, an approved education abroad experience, or an approved research experience.

## Table II-D: Credit for College Level Examination Program

Listed below are all the examinations offered by CLEP (<https://clep.collegeboard.org/exams/>), the minimum scores a student must achieve to be eligible for credit, and the requirements that can be met by each examination as determined by current policy and departmental review.

**Current Policy:** GCU accepts a total of 30 CLEP credits toward a degree. Once enrolled at GCU, a student must obtain the approval of the academic advisor and the registrar prior to taking CLEP examinations. Credit will be given only if credit has not already been awarded or earned for the related course content. GCU accepts a total of 30 credits from all testing sources combined. Please read full Credit by Testing policy in the Academic Policies and Procedures section of the catalog.

Department	Subject	Min. Score	Cr	Major	Gen Ed	Elective	Equiv. Course
<b>General</b>							
	Humanities	50	6		3 cr VisPerArts	X	
	College Mathematics	50	6		Quant. Analysis	X	3cr + MA106
	Natural Sciences <sup>1</sup>	50	6		NatSci w/Lab	X	
	Social Sciences & History	50	6		3 cr History + 3 cr SocSci	X	
<b>History/Social Sciences</b>							
	American Government	50	3	X	SocSci	X	PO211
	History of U.S. I: Early Coloniz. to 1877	50	3	X	History	X	HST110
	History of U.S. II: 1865 to Present	50	3	X	History	X	HST111
	West. Civ. I: Ancient Near East to 1648	50	3			X	
	West. Civ. II: 1648 to Present	50	3			X	
	Intro to Education Psychology	50	3	X		X	PS225
	Introductory Psychology	50	3	X	SocSci	X	PS111
	Human Growth & Development	50	3	X	SocSci	X	PS221
	Introductory Sociology	50	3	X	SocSci	X	SO101
<b>Foreign Language</b>							
	French Language	50-58	6		Modern Language	X	FR101 + FR102
	French Language	59	6		Modern Language	X	FR201 + 3cr intermediate
	German Language	50-59	6		Modern Language	X	Elementary
	German Language	60	6		Modern Language	X	Intermediate (6)
	Spanish Language	50-62	6		Modern Language	X	SP105 + SP106
	Spanish Language	63	6	X	Modern Language	X	SP205 + SP206
	Spanish with Writing	50-64	6		Modern Language	X	SP105 + SP106
	Spanish with Writing	65	6	X	Modern Language	X	SP205 + SP206
<b>Composition &amp; Literature</b>							
	American Literature	50	3			X	
	Analyzing & Interpreting Literature	50	3	X		X	
	English Literature	50	3			X	
	College Composition		0				
	College Composition Modular	50	3 or 6			X	
	A maximum of 6 CLEP credits is applicable to an English major.						
<b>Science &amp; Mathematics</b>							
	Precalculus	50	3		Quant. Analysis	X	MA110
	Calculus	50	3	X	Quant. Analysis	X	MA115
	College Algebra	50	3		Quant. Analysis	X	MA109
	Biology <sup>1</sup>	50	6	X	NatSci w/Lab	X	BI111
	Chemistry <sup>1</sup>	50	6		NatSci w/Lab	X	CH111 + CH112
<b>Business</b>							
	Information Systems	50	3			X	
	Principles of Management	50	3	X		X	BU213

Financial Accounting	50	3	X		X	AC171
Introductory Business Law	50	3	X		X	BU211
Principles of Marketing	50	3	X		X	MK241
Principles of Macroeconomics	50	3	X	SocSci	X	EC181 <sup>2</sup>
Principles of Microeconomics	50	3	X	SocSci	X	EC182 <sup>2</sup>

<sup>1</sup> Once accepted by GCU, students may not fulfill the natural science laboratory course requirement by taking these exams.

<sup>2</sup> Student must take CLEP exam for Principles of Macroeconomics and CLEP exam for Principles of Microeconomics to have a requirement for a comprehensive economics survey course (i.e., a course that covers both microeconomics and macroeconomics) waived. Both current and prospective students seeking to use CLEP exam credit for a School of Education program should gain prior approval from the program director.

## Table II-E: Credit for DSST (Formerly Dantes) Exams

Subject standardized tests for which GCU will award credit.

**Current policy: GCU accepts a total of 30 DSST (<https://www.getcollegecredit.com/>) credits toward a degree. Once enrolled at GCU, a student must obtain the approval of the academic advisor and the registrar prior to taking DSST examinations.** Credit will be given only if credit has not already been awarded or earned for the related course content. GCU accepts a total of 30 credits from all testing sources combined. Please read full Credit by Testing policy in the Academic Policies and Procedures section of the catalog.

Subject	Course	Credits	Major	Gen Ed	Elective	Equiv. Course
<b>Art</b>	Art of the Western World	3	X	X	X	AR228
<b>Anthropology</b>	General Anthropology	3		SocSci	X	
<b>Ethics</b>	Ethics in America	3			X	
	Ethics in Technology	3			X	
<b>History</b>	History of Vietnam War	3	X		X	HST331
	Civil War and Reconstruction	3	X		X	HST308
	Introduction to Geography	3		SocSci	X	
	History of the Soviet Union	3	X		X	
<b>Psychology</b>	Lifespan Developmental Psych	3	X		X	PS227
	Fundamentals of Counseling	3	X		X	PS331
	Substance Abuse	3	X		X	
<b>Criminal Justice</b>	Intro. to Law Enforcement	3	X		X	
	Criminal Justice	3	X		X	
<b>Criminal Justice or Homeland Security</b>	Fundamentals of Cybersecurity	3	X		X	criminal justice elective
<b>Business</b>	Business Ethics & Society	3			X	
	Principles of Supervision	3			X	
	Introduction to Business	3			X	BU114
	Personal Finance	3			X	
	Business Mathematics	3	X	Quant. Analysis	X	BU121
	Principles of Finance	3	X		X	BU335
	Human Resource Management	3	X		X	BU411
	Organizational Behavior	3	X		X	BU317
	Money and Banking	3	X		X	EC482
	Management Information Systems	3	X		X	IS320
<b>Phys Ed/Health</b>	Health and Human Development	3			X	
<b>Science</b>	Environmental Science	3			X	BI360/SC360
	Introduction to Geology	3			X	
	Astronomy	3			X	
<b>Computing</b>	Computing and Information Technology	3			X	
<b>Mathematics</b>	Fundamentals of College Algebra	3		Quant. Analysis	X	MA109
	Principles of Statistics	3		Quant. Analysis	X	MA103/BU221
	Math for Liberal Arts	3		Quant. Analysis	X	MA106
<b>English</b>	Technical Writing	3			X	
	Principles of Public Speaking	3	X		X	CM105
	Principles of Advanced English Composition	3			X	Pending Evaluation
<b>Religious Studies</b>	Introduction to World Religions	3	X		X	
<b>Education</b>	Foundations of Education <sup>1</sup>	3			X	

<sup>1</sup> Cannot be taken for credit if student already has any other credits in education.